

State Agency Recognition Awards 2015–16

Nomination form for the State Agency Recognition Award



Nominator's Information

Name:

Address:

Phone:

Email:

Agency Information

Name of Agency:

Address:

Contact Person:

Phone:

Email:

Dept. Advocate:

Advocate's Phone:

Department Head:

Areas of Impact

- ☐ Bids/Contracts (What caused the change and how was it implemented)
- ☐ Executive Support (What type and how did you receive support?)
- ☐ Outreach (How was this effective and were any new partnerships formed?)
- ☐ SB/DVBE First Policy and SB/DVBE Option (What improved and how was it effective?)
- ☐ Training (What was developed/implemented and how was this effective?)
- ☐ Other (please specify) _____

BEFORE COMPLETING THE NOMINATION FORM, PLEASE READ THESE INSTRUCTIONS.

Using the questions below, please complete the form fields in detail and be as descriptive as possible. Be sure to compare current fiscal year information, including numerical data, to prior fiscal year(s). A nomination that does not provide detailed information or that replicates a previous nomination will not be considered.

1) Justification for Nomination

- What efforts contributed to the increase in SB/DVBE contracting participation for the department/agency?
- Has the department met one or both SB/DVBE contracting goals? If so, explain why these efforts deserve recognition.

2) Outreach Efforts

- How has this department/agency increased their visibility to the SB/DVBE community?
- Has this department/agency participated in any SB/DVBE events/panels/business matchmaking events in the 2015-16 fiscal year? If so, how many? Tell us about the department's supplier engagement with SB/DVBEs (e.g. mentoring, counseling, one-on-one meetings).
- Does this department/agency work with other departments and/or resource partners to education SB/DVBE suppliers on how to do business with this department? If so, which ones?

3) Performance Measurements

- Has SB/DVBE participation increased in the department's competitive bid solicitations? If so, how much did it increase?
- Identify the percentage increase in SB/DVBE contract participation for the last two fiscal years.
- How many contracts were awarded to SBs? DVBEs? Please include total dollar figures for each.
- Does this department/agency have a SB/DVBE First Policy in place?

4) Notable Improvements

- Has the department tracked the number of new SB/DVBE suppliers awarded contracts for the 2015-16 fiscal year? If so, what is that number?
- What changes impacted the department's increase in SB/DVBE contracting participation?
- How will the department continue to improve their SB/DVBE participation?

In the fields below, please explain why the specified agency deserves this nomination.

1) Justification for Nomination *(Please use less than 1,900 characters including spaces.)*

2) Outreach Efforts *(Please use less than 1,900 characters including spaces.)*

Performance measurements:

3) Performance Measurements *(Please use less than 1,900 characters including spaces.)*

4) Notable Improvements *(Please use less than 1,900 characters including spaces.)*

After completing the nomination form, please save it as a pdf file with the following title: “2016 SARA—Name of Agency” (e.g., 2016 SARA—DGS). Then email the form to: dgssara@dgs.ca.gov. Nomination forms received after November 14 will not be considered.

Agency nomination #_____ *(DGS use only)*